

CIVIC DESIGN DESIGN TEAM

A public/private collaborative representing the community's assets. The major decision making body for the management, and implementation of FLTI.

Think of the design team as a board of directors or a board of operations. Committees may be created to help carry out these functions. They are principally responsible for:

- Defining and building community
- Informing the public
- Selecting participants for each class
- Ensuring the classes run smoothly
- Introducing continuous leadership training opportunities to PLTI participants

DESIGN TEAM COMPOSITION

The design team should be composed of people who can help you embed FLTI in the greater community. Sometimes building a design team is a little like building a car while you are driving. You may not get all of the candidates you want at first, but keep targeted individuals on your mailing list. Design team members should be willing to give of their time, resources and expertise. Think diversity & discussion – not just for the class, but among Design Team members too.

- Parents
- Board of Education
- Child care centers
- Businesses including hospitals
- Enterprise zones
- Politicians/legislative representatives
- Registrar
- Community organizers
- Coalitions of churches and synagogues
- Civic associations
- Family resource centers
- PLTI alumni
- Media
- Institutions of higher learning – adult education, community colleges, universities
- Business/Private industry

Design Team meetings are an essential component in creating a sense of community and connection to the initiative. Meetings update Design Team member on the initiative's progress and needs. Design Team members should have roles so that there is ownership of the initiative. Regularly scheduled meetings also help volunteers develop friendships and form additional networks. For example, a few sites meet monthly at lunch time, serve lunch and celebrate holidays, birthdays and notable personal occasions among Design Team Members to keep connected.

Civic Design Team members support the local FLTI site by laying the groundwork for a successful FLTI, by assisting with the following:

- Suggest possible funding sources
- Create public awareness

- Recruit and refer participants for the class
 - Interview candidates for the class
 - Plan and evaluate the program
 - Mentor PLTI students
 - Fundraise
- Locate an appropriate site
 - Recruit child care teachers
 - Recruit college students to help with child care and administration or evaluation activities